

PROCEDURAL GUIDANCE MESSAGE

Name and Grade of Action Officer MSGT DAMIAN M. ARMIJO				Office Symbol RSOPA		Series Number 205		Signature of Action Officer			Review Date	
	To	Action	Initials/Date		To	Action	Initials/Date		To	Action	Initials/Date	
1	RSOP/ CCU	Coord	RSOP _____ CCU _____	5				9				
2	JA	Coord	JA _____	6				10				
3	RSO/ CCU	APPR	RSO _____ CCU _____	7				11				
4	RSOPA	X-MIT	_____	8				12				

FROM: HQ AFRS/RSO

SUBJECT: Concurrent Processing of Applicants for Commissioning and Enlistment Programs

TO: ALL RECRUITING PERSONNEL

1. **This PGM further clarifies AETCI 36-2002 paragraphs 3.13, 3.13.1, and 5.4.3.**

2. Applicants may apply concurrently for commissioning (AFROTC, AFA, OTS, HPSP, MC, NC, BSC, MSC) and hold an NPS reservation in DEP. Recruiters will qualify applicants for the highest program available. This means that if your applicant is tentatively qualified for any commissioning program mentioned above, the following applies:

- EA recruiters will not process Officer Accessions applicants for the sole purpose of obtaining Net Res credit. OA applicants entering the DEP with a job reservation must acknowledge that they will enter onto active duty as an enlisted member if they fail to be accepted by the commissioning program for which they have applied. OA applicants may not book an EA reservation with an EAD earlier than 30 days after the second OA board the applicant is eligible for.

OA recruiters will not refer officer program candidates to EA recruiters for the sole purpose of facilitating a net reservation. Only applicants who express an interest in enlisted programs should be referred to the appropriate EA recruiter.

- Assist the applicant in determining their potential for an AFROTC Scholarship or Air Force Academy appointment in accordance with AETCI 36-2002, Chapter 5, and local directives.
- If the applicant appears to be eligible for other commissioning programs mentioned above, contact the OA recruiter in your squadron responsible for that program. Discontinue EA processing until OA eligibility is resolved, unless the applicant requests otherwise. They will assist the applicant in determining their qualifications based on current Air Force criteria. Document this transaction in the remarks section of AFRISS.
- Applicants tentatively qualified for any of the commissioning programs mentioned above electing to apply solely for the NPS program, need to sign and date the following statement in the "Remarks" section of their DD Form 1966 page 4, "I have been counseled on the commissioning programs and elect to apply only for the enlisted program."

3. Applicants electing to apply concurrently for both programs must sign the statement on the attachment of this guidance message prior to processing for the enlisted program. The original will be kept on file in the recruiter's office and a copy sent to the MEPS in the applicant's case file. Candidates for potential dual credit will be identified in advance, tracked, and accounted for. Squadron Operations Flight Commanders will manage and track actions related to concurrent OA/EA processing.

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4. MEPS LNCOs will establish an NPS availability date no earlier than 30 days after the applicant's last board cycle closes and results are published. If applicants elect to enlist onto active duty (AD) before receiving selection board results, they are obligated to their enlistment and will not be released from AD if selected for a scholarship or commission.

5. An applicant who agrees to enter AD before receiving board results must read and sign their name and date after the following statement in the remarks section of the DD Form 1966 (filled out by the recruiter), "I understand and agree to my active duty service commitment as an enlisted member and acknowledge I will not be released to accept a commissioning opportunity resulting from my selection board."

6. NPS applicants who are offered scholarships, appointments, or direct commissions before they enter AD must be cancelled. **Squadron Operations must cancel all selects within 3 duty days of the board results release date or NET RES credit will not be restored.** This cancellation will result in temporary loss of reservation (Net Res) credit. Squadrons must request credit restoration from HQ AFRS/RSOAP with a copy of the applicant's letter of intent to accept a scholarship, appointment, or commission. Requests must identify the program the applicant was selected for, the board release date, and the applicant's personal information including: the applicant's name, SSN, DEP date, AFSC, EAD date, RIC, and cancellation date. HQ AFRS/RSOAP will restore credit after HQ AFRS/RSOC verifies the applicant's acceptance.

//////SIGNED//////

JAMES R. HOLADAY, Colonel, USAF
Chief, Operations Division

Attachment:

Applicant Statement of Understanding

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MANDATORY STATEMENT FOR APPLICANTS APPLYING FOR ANY COMMISSIONING PROGRAM AND NON PRIOR SERVICE (NPS) ACTIVE DUTY ENLISTMENT CONCURRENTLY

INSTRUCTIONS FOR RECRUITER: Have the applicant read and sign this statement. After completion, file the original statement in his or her PIR and include one in the applicant's case file for the MEPS.

In addition to one of the following commissioning programs, I am also interested in enlistment opportunities in the United States Air Force: AFROTC College Scholarship Program, the Air Force Academy, Officer Training School, Health Profession Scholarship Program, Financial Assistance Program, Medical Corps, Biomedical Science Corps, Medical Service Corps, or Joint Service Graduate Medical Education.

Furthermore, I fully understand that:

- I am an applicant for a program that leads to a commission as an officer in the United States Air Force. If I am not selected for the commissioning program to which I have applied (including the Air Force Academy and AFROTC), I agree to enter the Air Force as an enlisted member under the terms of my enlistment contract.
- My interest concerning enlistment opportunities is voluntary and not required for submitting a commissioning program application. Enter the delayed entry program (DEP) will not assist me in being awarded selection to a commissioning program.
- The commissioning program and the Non-Prior Service (NPS) DEP are separate programs that have no relationship to each other.
- To enlist into the DEP, I am required to take the Armed Services Vocational Aptitude Battery test and complete a physical at the Military Entrance Processing Station; however, these are only NPS enlistment requirements and do not apply to a commissioning program application.
- If I am selected for a commissioning program, I will be released from my DEP commitment if I choose to accept the scholarship, appointment, or selection.
- If I enter enlisted active duty (EAD) prior to my commissioning program application meeting a selection board, I will not be released from my active duty commitment, and my select status will be withdrawn. It is recommended I accept an enlistment active duty date after my applicable selection board has met and results released.

APPLICANT'S VERIFICATION

I have read the above information prior to entering the DEP and understand how it applies to me.

SIGNATURE:_____ Date:_____

RECRUITER'S VERIFICATION

I verify the above information has been explained to the applicant and he/she acknowledges understanding of this statement.

SIGNATURE:_____ Date:_____